

NATIONAL COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING

127<sup>th</sup> MEETING OF FINANCE COMMITTEE MEETING

The 127<sup>th</sup> meeting of the Finance Committee of the National Council of Educational Research and Training (NCERT) was held at 10.00 a.m. on 24<sup>th</sup> February, 2015 in the Room No. 207, 2<sup>nd</sup> Floor, CIET, NCERT, Sri Aurobindo Marg, New Delhi – 110016 under the chairpersonship of Prof. B.K. Tripathi, Director NCERT. A list of members who attended the meeting is attached as Annexure – I.

The Secretary, NCERT welcomed the members. The Secretary, NCERT, with the permission of the Chairperson, took up the agenda items.

Item No. 1: Confirmation of the Minutes of the 126<sup>th</sup> Finance Committee Meeting held on 03<sup>rd</sup> June, 2014.

The minutes of the 126<sup>th</sup> meeting of the Finance Committee, held on 03<sup>rd</sup> June 2014 were confirmed.

Item No. 2: Action taken on the Minutes of the 126<sup>th</sup> Meeting of the Finance Committee held on 03<sup>rd</sup> June, 2014.

The Committee noted the action taken by the Council on the various decisions taken in the 126<sup>th</sup> meeting of the Finance Committee.

- Sundry Debtors : The amount payable from credit sale of books is still pending in spite of the best efforts made by NCERT to realize them. The committee reviewed the trends on which the issue of write off was placed to the MHRD and reiterated that the proposal is fit for a write off. It was advised that the NCERT may review all such bad debts upto the year 2000 and if need put up a proposal for write off.
- For the outstanding DNPS contribution (Tier-I) of employees who are not easily traceable, the Committee suggested that the efforts to be made to contact the employees at personal/institutional level and an advertisement be brought out in newspapers to identify the beneficiaries.
- Head, Educational Survey Division (ESD) stated that the norms for expenditure and engagement of project staff on contractual basis for National Achievement Surveys (NAS) under SSA has been approved by the Finance Committee under item No. 6 & 7 and requested for adoption of the same for NAS grade X under RMSA. The committee approved the proposal.

P. P.

Item No. 3: Payment of pension through Centralized Processing Cells of SBI

CAO, NCERT stated that at present, NCERT has about 1800 pensioners and remits the pension to its pensioners through SBI in two categories – (a) the pensioners who are getting their pension from Branches of State Bank (b) the pensioners who are getting their pension from other than Branch of State Bank. In the case other than SBI, we have to authorise to SBI, NCERT Branch to remit their pension through Demand Draft/Banker Cheques/RTGS. In the process of preparing and dispatching the DD/BC by Speed posts, there is in-ordinate delay in remittance of pension resulting, which the pension to these pensioners cannot be paid on the last day of the month even after utmost care by our pension cell. Sometimes, the DD after dispatch has also been misplaced in postal transit. Similarly, the NCERT issues Form-16 (TDS) and Pension slips (on enhancement of Dearness Relief) to the pensioners but complaints are generally received from the pensioners for Non-Receipt of Form-16 and pension slips.

The SBI has offered a proposal regarding processing and payment of pension through Centralized Pension Processing Cells of SBI. In this system, all the pensioners will get their pension on the last working day of the month and the SBI will also provide the following facilities to NCERT and to our pensioners :

I. Facility to NCERT

- Creation of Pensioners data base in our system for NCERT.
- Calculation / bulk payment of pension / computation of DA arrears etc
- Payment of Family pension in case of death of pensioner.
- Revision of pension from time to time as per Govt. policy.
- Provision of monthly pension paid details as per your requirement. TDS compliance for pensioners.
- Also customise the product for pensioners drawing pension from other banks and make the payment through NEFT
- Automatic restoration of commutation after 15 years from the date of first disbursal.
- Automatic revision of pension after pensioner attains the age of 80/85/90/95/100 years.



*II. Facility to the pensioners of NCERT*

- Providing pension payment details through SMS/ e-mail by Home branch/call centre.
- Issuance of Form 16.
- Submission of life certificate by pensioner at any SBI branch in India (for SBI customers).
- The pension amount will be credited every month through core banking system by the pension paying branch of SBI
- The pension to the pensioners who intends to draw their pension from other than SBI will be paid through RTGS/NEFT

*III. Service Charges to be paid by NCERT to SBI*

It has also been mentioned here that the above facilities/services will be provided by SBI on the cost of @ Rs.40/- per transaction/per month.

*IV. Requirement of Documents to be submitted with SBI*

- Pension Payment Order data of pensioners in soft form as Bank's IT requirement in a secured formate
- If the above is not possible, the PPO data is received in physical form, one time charges of Rs.50/- per record will be payable by NCERT
- Memorandum of Understanding (MOU)
- NCERT shall have to open separate Pension Account with SBI, having adequate balance, for making payment of pension

*V. Need to launch of new system for remittance of pension*

- SBI is also providing this facilities to other sister autonomous bodies of MHRD (KVS). Moreover, there is huge shortage of staff.
- Digitalizing of Pension through core banking and RTGS/NEFT

In this regard, the Council invited observation/comments from our pensioners and both positive and negative observations have been received.

The Finance Committee after detail deliberation advised that an RFI could be issued to ascertain what kind of services various banks could provide so that based on that information NCERT could prepare its RFP.

*J. J.*

Item No. 4: Regularization of balance amount of Rs. 17.33 Lac up to June, 2012 inadmissible expenditure for providing vehicles to office of the President NCERT at MHRD of Rs.86.55 lacs as per Audit Para No.-3-(part-IIA).

Secretary stated that DGA(CE) vide Audit Para No.6 in the Audit Report for the year 2008-09 has observed that the Council has incurred an irregular expenditure of Rs.69.22 lakh during the period April 2001 to January 2009 towards providing vehicle No. DL-3CC-0178 & DL-3CC-0179 to the office of the President, NCERT at MHRD. The Finance Committee in its 115<sup>th</sup> meeting held on 13<sup>th</sup> November, 2009 under Additional item No.6 recommended for regularization of expenditure of Rs.69.22 lakh upto Jan. 2009 incurred on petrol/repair & maintenance/driver pay & allowances for providing vehicle to the office of the President NCERT at MHRD.

Again the DGA(CE) Audit Report for the year 2010-11 communicated vide their letter No. AMG-4/NCERT/3-48/2011-12/1683 dated, 14.12.2011 has indicated that the Council incurred expenditure of Rs.86,54,953/- (Rs.54.80 lakh on maintenance & petrol and Rs.31.75 lakh on pay & allowances of drivers) for providing two staff cars to the office of the President of NCERT at MHRD during the period April to June 2012 and thus a total expenditure of Rs.86.55 lakh was irregular.

However, the total details of expenditure incurred for providing the vehicles to the office of the President NCERT are given below:

Sr. No.	Vehicle No.	Year	Expenditure incurred		Drivers pay allowances (02 drivers)
			Repair maintenance	Petrol/M.oil	
A	DL-3CC-0178				
1		April 2001-02	32,366/-	1,60,562/-	1,82,771/-
2.		2002-03	84,409/-	1,95,935/-	2,62,178/-
3.		2003-04	45,640/-	2,18,503/-	2,38,686/-
4.		2004-05	69,257/-	2,21,224/-	2,74,961/-
5.		2005-06	21,787/-	2,99,044/-	3,18,241/-
6.		2006-07	23,770/-	3,34,926/-	3,29,375/-
7.		2007-08	88,938/-	2,88,981/-	3,49,421/-
8.		2008-09	14,992/-	3,52,250/-	2,44,191/-
9.		2009-10	07,276/-	2,00,367/-	6,71,073/-
10.		2010-11	24,889	1,22,443	3,04,372
		<b>TOTAL</b>	<b>4,13,324/-</b>	<b>23,93,935/-</b>	<b>31,75,169/-</b>
B	DL 3CC-0179	April 2001-02	27,228/-	64,756/-	-
11.		2002-03	40,562/-	1,39,217/-	-
12.		2003-04	78,928/-	1,54,838/-	-
13.		2004-05	68,688/-	2,04,568/-	-
14.		2005-06	30,918/-	3,12,822/-	-
15.		2006-07	36,798/-	3,20,160/-	-
16.		2007-08	58,312/-	5,06,887/-	-

17.		2008-09	50,364/-	3,03,918/-	-
18.		2009-10	50,157/-	2,58,304/-	-
	Total		4,06,933/-	22,65,470/-	31,75,269
C	DL 3CJ-4002	2010-11	24,889/-	1,22,143/-	3,04,372/-
		SUB TOTAL (A+B+C)	8,20,279/-	46,59,405/-	31,75,269/-
19.				GRAND TOTAL Rounded to	86,54,953 86.55 Lakh

Out of total expenditure incurred on the above said vehicles i.e. Rs.86,54,953/- or Rs.86.55/- Lakh, an amount of Rs.69.22 Lakh has already been regularized by the Finance Committee in its 115<sup>th</sup> Meeting held on 13.11.2009 under additional item No.6. The balance expenditure to the tune of Rs.17.33 Lakh required to be regularized by the Finance Committee in order to settle the audit para. The details of balance expenditure of Rs.17.33 Lakh incurred on the vehicles during February 2009 to June 2012 are as under.

Description of expenditure	DL-3CC-0178	DL-3CC-0179	DL-3CJ-4002
Petrol/M.oil	2,00,367	2,58,304	1,22,143
Repair and Maintenance	0,07,276	0,15,157	0,24,889
Pay and allowances of drivers	6,71,073	1,29,342	3,04,372
TOTAL	8,78,716	4,02,803	4,51,404
		GRAND TOTAL Rounded to	17,32,923 17.33 Lakh

In view of the Audit objection, vehicles are not being provided to the office of the President, NCERT after June, 2012.

Keeping in view of the above, the Finance Committee was requested to kindly regularize the balance expenditure of Rs.17.33 Lakh (Rs.86.55 – Rs.69.22 already regularized by FC = Rs. 17.33 Lakh).

The Finance Committee noted that Hon. Human Resource Development Minister (HRD) is President of NCERT as per MOA & Rules of NCERT. President, NCERT is also an officer of the Council in terms of Rule 13 of Rules of NCERT. Office of President, NCERT is located at Ministry of HRD and the vehicles have been provided to Office of President and not to the Ministry of HRD.

Finance Committee accordingly recommends for regularization of balance expenditure of Rs.17.33 Lakh (Rs.86.55 – Rs.69.22 already regularized by FC = Rs. 17.33 Lakh).

*J. Sen*

Item No.5: Revision of Rates of honorarium and remuneration for the personal/services for NTS Examination activities.

Head ESD stated that NCERT awards 1,000 scholarships every year under its National Talent Search Scheme to identify and nurture the talent. Under the scheme, the work for conduct of examination is mainly got done through various personnel on payment of remuneration/honorarium basis. The conduct of examination can be divided into three major areas, namely (a) preparation of manuscripts, (b) translation in twelve regional languages, printing of Question booklets, (c) Actual conduct of examination.

(a) Preparation of manuscripts

(i) For this type of work, expertise of moderators is required. As regard preparation of manuscripts, expertise of moderators is required. NTS being the most prestigious scheme of the NCERT, the amount of Rs.1500/- at present as paid is meager for an expert of his/her standing to sit whole day in a workshop and moderate item prepared by item writers. Because of fewer honorariums, very few persons accept this work, as it is time consuming. Consequently quality of items in Mental Ability Test (MAT) and Scholastic Aptitude Test (SAT) and Language Comprehension Test (LCT) are not forthcoming. The moderators were paid at the rate of Rs.1500/- when the rate of honorarium was Rs.1000/- for other programmes of the Council. Hence, the present amount needs to be revised as Rs.2000/- to be paid to the moderators for preparation/setting of NTS exam tests' paper on MAT, SAT and Language.

(b) Actual conduct of Examination

(i) At the national level, the examination is conducted at various centers, with the assistance of centre superintendents, invigilators, observers etc. for which suitable honorarium is being paid. However, large number of representations have been received for revision of refreshment expenses to the staff/personnel on the day of examination at the @Rs.30/- per day per person on two occasions in place of Rs.10/- per day per person since the consumer index is raising day by day and provision of @Rs.10/- per person per day is very small. Hence the same needs to be revised as proposed above.

This item was discussed in detail, after deliberation Finance Committee approved the following:

S.No.	Item	Prevailing rates	Rates approved	Remarks
1.	Honorarium to Moderators for NTS	Rs. 1,500/- per day	Rs. 3,000/- per day	Committee of the view that this being a prestigious examination, high quality moderators are required and thus the rates may be increased.
2.	Providing of tea snacks to the NTS personnel on the day of examination	Rs. 10/- per person (Average 15 persons at a centre once only)	Rs. 30/- per person (Average 15 persons at a centre) twice.	

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Item No.6: To consider engagement of ministerial staff against vacancies of Administrative Post.

The Secretary stated that the Finance Committee in its 123<sup>rd</sup> meeting held on 20.11.2012 had approved the proposal for fixing remuneration for making contractual appointment against vacant posts excluding posts of administrative nature as under.

Appointment to Posts with Grade Pay	Remuneration to be paid to contractual employees (Rs. Per month)
Rs. 1,800/-	Minimum wages as notified by Govt. of NCT, Delhi.
Rs. 1,900/-	
Rs. 2,400/-	Rs. 17,000/-
Rs. 2,800/-	Rs. 19,000/-
Rs. 4,200/-	Rs. 23,000/-
Rs. 4,600/-	Rs. 29,000/-
Rs. 4,800/-	Rs. 31,000/-
Rs. 5,400/-	Rs. 36,000/-
Rs. 6,600/-	Rs. 43,000/-
Rs. 7,600/-	Rs. 50,000/-

The Finance Committee also approved the proposal for determining the total emoluments & then fixing the remuneration of contract employees by rounding off to the lower thousand, as done above taking into consideration the Dearness Allowance as on 1<sup>st</sup> July of the year.

The following ministerial posts are presently lying vacant at NCERT Headquarters and its constituent units.

Sl. No.	Name of the post	Posts sanctioned	Persons in position	Vacant
1.	Deputy Secretary	06	04	02
2.	Under Secretary	14	10	04
3.	Senior Accounts Officer	04	03	01
4.	Section Officer	54	37	17
5.	Assistant	81	39	42
6.	UDC	119	100	19
7.	LDC	115	33	82

At present two posts of Deputy Secretaries are lying vacant and three more are going to retire from the services of the Council within next 14 months. Though two Under Secretaries will be eligible for promotion during November/December 2015, three vacancies of Deputy Secretaries will remain as on 01.03.2016. Similarly there are 04 posts of Under Secretaries are vacant. Adequate number of SOs are not eligible for promotion to the vacant posts of Under Secretaries and hence these posts are also likely to remain vacant. The Council is outsourcing L.D.C./Typists only from the registered HR outsourcing agency. Action has been initiated to hold written examination for filling up the vacancies of LDC, UDC and Assistants, but it will take time to fill up these vacancies.

*[Handwritten signature]*

To manage the day to day office work, the Council may be allowed to hire/engage ministerial staff against administrative posts on contract at the rates approved by the Finance Committee in its meeting held on 20.11.2012. Further, in addition to engaging contractual employees, the Council may also be allowed to engage retired employees as Consultants. In case the retired employees apply for these posts and are selected, their emoluments will be fixed under Govt. of India norms. Finance Committee was requested to approve the proposal.

The Finance Committee considered this item and after detailed deliberation approved the proposal.

**Item No.7: Delegation of Powers in HQ, Principal/RIE and JD/PSSCIVE**

Secretary stated that under delegation of Powers vested with the Secretary, Secretary NCERT can incur a recurring expenditure of Rs.1,00,000 and non recurring expenditure of Rs.2,00,000 in each case. Further, under Delegation of Powers vested with the Deputy Secretary, the Deputy Secretary can incur an expenditure of Rs 2,500 towards purchase of stationery items. These powers were vested with the Deputy Secretary way back in 1987. Also the Under Secretary can incur an expenditure of Rs 100 towards purchase of stationery subject to a maximum of Rs 2000 per annum.

The expenditure includes petty items like office registers, pens, cleaning materials etc. that are required for day to day office working. Most of these purchases, being less than 1 lakh are made directly from Kendriya Bhandar/NCCF.

As a result of expansion of the office and inflation over time, it has been strongly felt that the powers vested with the Deputy Secretary and Under Secretary is inadequate in discharging the routine functions of the store/purchase wing of the Council effectively. It is felt that to make decision making faster, more financial powers need to be delegated to the Deputy Secretary and the Under Secretary. Also re-delegations of powers to Principals, RIEs and JD PSSCIVE for incurring contingent expenditure were proposed.

This item was discussed in detail, after deliberation Finance Committee approved the following:

Nature of Power	Authority to which delegated	Existing Powers	Proposed Powers	Remarks
Incurring of Contingent Expenditure	Secretary	Recurring - Rs 1,00,000 in each case  Non Recurring - Rs 2,00,000 in each case	Full Powers	



Purchases (Miscellaneous) vii. Stationery	Deputy Secretary	Rs 2,500	Recurring : Rs 50,000 in each case subject to a max. of Rs 2,00,000 lakhs p.a. The officer will also be allowed to draw the advance not exceeding Rs 50,000 for making the purchase through KB/NCCF.	These powers to be exercised only by the Deputy Secretary, Stores.
Purchase of Stationery	Under Secretary	Rs 100 in each case subject to a limit of Rs 2,000 p.a.	Recurring : Rs 25,000 in each case subject to a max. of Rs 1,00,000 lakh p.a.. The officer will also have the power to draw an advance upto Rs 25,000 in each case for making the purchase through KB/NCCF.	These powers are to be exercised only by the Under Secretary Stores

Delegations of powers to Principals, RIEs and JD PSSCIVE for incurring contingent expenditure are approved as under:

Nature of Power	Authority to which delegated	Existing Powers	Proposed Powers	Remarks
Incurring of Contingent Expenditure	Principal/RIE	Recurring: Rs 10,000 p.a. Non - Recurring: Rs 20,000 p.a.	Full Powers	These powers are to be exercised upto the budget limit.
Local purchase of stationery stores	Principal/RIE	Rs 5,000 p.a.	Full Powers	-do-
Incurring of Contingent Expenditure	JD PSSCIVE	Recurring Rs 1000 p.a in each case  Non Recurring Rs 5000 p.a in each case	Full Powers	These powers are to be exercised upto the budget limit.
Purchase of Stationery/ Stores	JD PSSCIVE	Upto Rs 2500 per annum in each case	Full Powers	These powers are to be exercised upto the budget limit.

*[Handwritten signature]*


Item No.8. Proposal for the revision of rates for media production activities at CIET.

Joint Director, CIET stated that the Central Institute of Educational Technology (CIET) undertakes designing and producing media softwares; especially mass media viz educational radio and television, interactive multimedia and web based learning resources to enrich the transaction of curricular and co-curricular activities at the different levels of school education. In addition, CIET is also developing and conducting online courses for teachers, teacher educators and students. CIET also curates digital resources contributed by individuals for sharing on the National Repository for Open Educational Resources (NROER).

While CIET has technical personnel employed full time, it hires artists on a programme to programme basis. The current rates payable to artists were last revised in 2005 (video) and 2006 (audio) and duly approved by the Finance Committee.. The most recent revision has been undertaken by AIR in 2013 and Doordarshan in 2012. Based on the nature of requirement of artists in CIET a set of rates was drawn up.

The Finance Committee after detail deliberation approved the following of Media Programmes:

S.NO	Category of Media Person	Existing Rates/ day	Rates approved / day
1.	Adult Artist/Narration (Voicing )/ Presentation/ Subject Expert / Musicians with Instrument/ Puppeteer Voicing/ Puppet Manipulation	Rs 1000/- (Narration) Rs 1500/-(Puppet Manipulation &Voice) Rs 2500/- (Sub. Exp.) Rs 1500/- (Musicians with Instrument)	Rs 2500/- (Narration) Rs 2500/-(Puppet Manipulation &Voice) Rs 3000/- (Sub. Exp.) Rs 2500/- (Musicians with Instrument)
2	Technical Personnel (Graphic/Light/Sound/ Prod. Asstt./Editors/ Cameraman/	Rs 600/- (Light man) Rs 1000/- ( Sound ) Rs 1500/- ( Editor) Rs 2000/- Cameraman) Rs 370/- Prod. Asstt.) Rs 285/- ( Carpentry, Painter, Tailor etc	Rs 2500/- (Light man) Rs 2500/- ( Sound ) Rs 2500/- ( Editor) Rs 2500/- Cameraman) Carpentry, Painter, Tailor as per minimum wages rates.
3	Mentors for Online courses (Per credit: batch of 20 Students ; 30 hrs Course; 8 hrs /Week;	NIL	Rs. 2500/-
4	Regular Drama Voice/ Drama Artist / Panelist	Rs 1000/-	Rs. 2500/-
5	Singer/ Dancer (Classical/ Folk)	Rs 3000/-	Rs 5000/-
6.	Music Composer	Rs 1500/-	Rs. 5000/-
7.	Singer/ Dancer ( Child)	Rs 1000/-	Rs 2000/-
8.	Chorus ( child)	Rs 500/-	Rs 1000/-
9.	Child Artist (Audio)	Rs 150/-	Rs. 1000/-
10	Child Artist (Video)	Rs 750/-	Rs. 2000/-
11.	Child Artist in group ( per child artist)	Rs 150/-	Rs. 250/-



12	Up to two rehearsals	Rs 600 + Rs 600/-	Rs 1000/-
13	Script up to 30 mts (including research) Audio/ Video/ on line course module/ interactive objects	Rs 9000/-	Rs. 2500/-
14	Script more than 30 mts (including research)	NIL	Rs. 4500/-
15	Production/Direction/ Cinematography	Rs 11250/- 15 mts. (Direction Rs 18000/- 30 mts.) Direction Rs 4500/- (Cinematography B)	Rs. 4500/-
16	Translation/ Transcription up to 30 mts	Rs 2000/- Programme	Rs. 2500/-
17.	Drama Script up to 30 mts	Rs 3000- 7500	Rs. 4500/-
18.	Drama script more than 30 mts	NIL	Rs. 6000/-
19.	Adult Artist (Special Programmes)-AIR Top Grade Artist or Equivalent; e.g. renowned musician/ Singer etc.	Rs 4500- 9000	Rs. 11000/-
20.	Daily Wager (Skilled) Carpenter/Painter/ Tailor, Make-Up Artist etc	Rs 370/-	As per minimum wages rates
21.	Daily Wager (Unskilled)	NIL	As per minimum wages rates
22	Hospitality (Tea & Snacks; Lunch)including Drinking water etc.	Rs 60/- per head	As per NCERT norms

Item No.9: To consider and approve the proposal of enhancement of remuneration of Assistant Professor, Associate Professor & Professor appointed on contractual basis against the sanctioned vacant posts – regarding.

Secretary stated that the Finance Committee in its 123<sup>rd</sup> meeting held on 20.11.2012 approved the proposal of the Council for payment of remuneration to faculty, to be appointed on contract basis, as under:

S.No.	Post	Remuneration (consolidated)
1.	Assistant Professor (Fresher)	Rs. 35,000/- p.m.
2.	Assistant Professor (with 5 years, or more, experience)	Rs. 50,000/- p.m.
3.	Associate Professor (with 12 years experience or more experience) and Retired Professor	Rs. 75,000/- p.m.



It is observed that the Council with the approval of the Finance Committee had agreed to enhance the remuneration of the non faculty staff by the increase in DA element. The same was not done for the faculty. Since the above rates were fixed in 2012 when the DA was at 72% and the DA has increased to 107% the following enhancement was proposed:

S.No.	Post	Remuneration (consolidated)
1.	Assistant Professor (Fresher)	Rs. 45,000/- p.m.
2.	Assistant Professor (with 5 years-12 years experience)	Rs. 60,000/- p.m.
3.	Associate Professor with 5 years experience/ Asstt Professor with more than 15 years experience/Professor including Retired with more than 3 years experience	Rs. 1,00,000/- p.m.

It is further submitted that the recruitment of the faculty, on contract, will strictly be done keeping the UGC guidelines in view. Further the Council may also be allowed to engage retired faculty members. For retired employees government of India norms will be followed in fixing the remuneration.

The Finance Committee was requested to approve the proposal. After detail deliberation Finance Committee approved the proposal. The Finance Committee also approved, that for the time being, two Consultants having relevant technical qualifications, be engaged for development of online materials against two vacant post of Associate Professor in CIET, NCERT. A remuneration of Rs. 60,000/- p.m. was approved to be paid to the Consultant.

Addl Item No1: Loss of revenue on account of uploading of e-books.

Secretary NCERT stated that as a part of Hon'ble Prime Minister's "Digital India Initiative" Program, it has been decided by MHRD in their meeting dated 22/09/2014 to convert all the NCERT books into e-books. As per the minutes, NCERT was to look into 2 aspects:

- a) Finalize the appropriate copyright that will accompany the e-book. This has been completed.
- b) Assess the loss of revenue on account of uploading of e-books.

There is no precedence or secondary data available with NCERT on the quantum of losses that can be presumed. The Publications Department, NCERT has proposed that given the possible fluctuations, a loss of 10% can be reasonably presumed in the first year and 5% thereafter.

The Finance Committee considered this item in detail and concluded that only presumptions can be made at this point. Joint Secretary, MHRD viewed that once the e-books come into operation, NCERT may assess their actual loss and then put up the proposal for consideration of the Finance Committee and the MHRD.

Addl Item No.2: Waival of Liquidated Damages of HPCL

The pending issue of waival of the Liquidated charges of HPCL imposed in 2012 was also briefed to the members. Head Publications Division informed that the Ministry of Heavy Industries had written to NCERT to consider the refund of the LD to M/s HPCL being a PSU. Shri Cowshish stated that there are no rules for refund of LD to a government PSU and that such acts are against the level playing field for private players.

The Finance Committee is of the opinion that the waival of LD is not within the rules, the Council may take up this matter accordingly in consultation with MHRD.

The meeting ended with a vote of thanks to the chair.

  
(Sudeshna Sen)  
Secretary

  
(B.K. Tripathi)  
Director

LIST OF MEMBERS AND SPECIAL INVITEES ATTENDED THE  
127<sup>TH</sup> FINANCE COMMITTEE MEETING HELD ON 24<sup>TH</sup> FEBRUARY, 2015.

Prof. B.K. Tripathi Director, NCERT New Delhi - 110016	Chairman
Dr. Satbir S. Bedi Joint Secretary (SE-II) Ministry of HRD (Department of School Education & Literacy), Shastri Bhawan New Delhi - 110001	Member
Shri Amit Cowshish Additional Secretary (Retd.) Ministry of Defence 578, Sector 'A' Pocket 'C' Vasant Kunj New Delhi-110070.	-do-
Sh. T.S. Rautela AFA Representing JS & Financial Advisor Ministry of HRD (Department of School Education & Literacy), Shastri Bhawan New Delhi - 110001	-do-
Ms. Sudeshna Sen Secretary, NCERT New Delhi - 110016	Member-convener

Special invitee/Other present

1. Prof. Rajaram Sharma  
Joint Director, CIET
2. Prof. Sridhar Srivastava  
Head, ESD
3. Prof. N.K. Gupta  
Head, Publication Division
4. Shri D.P. Toor  
CAO, NCERT