

NATIONAL COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING  
128<sup>th</sup> MEETING OF FINANCE COMMITTEE MEETING

The 128<sup>th</sup> meeting of the Finance Committee of the National Council of Educational Research and Training (NCERT) was held at 11.00 a.m. on 08<sup>th</sup> September, 2015 in the Conference Room, 1<sup>st</sup> Floor, Zakir Hussain Block, NIE Campus, Sri Aurobindo Marg, New Delhi - 110016 under the chairpersonship of Prof. B.K.Tripathi, Director NCERT. A list of members who attended the meeting is attached as Annexure - I.

The Director, NCERT extended a warm welcome to the committee members, after which the agenda items were taken up by the Secretary, NCERT.

**Item No. 1: Confirmation of the Minutes of the 127<sup>th</sup> Meeting of the Finance Committee held on 24<sup>th</sup> February, 2015.**

The minutes of the 127<sup>th</sup> meeting of the Finance Committee, held on 24<sup>th</sup> February, 2015, were confirmed.

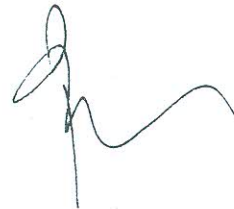
**Item No. 2: Action taken on the Minutes of the 127<sup>th</sup> Meeting of the Finance Committee held on 24<sup>th</sup> February, 2015**

The Committee noted the action taken by the Council on various decisions taken in the 127<sup>th</sup> meeting of the Finance Committee, held on 24<sup>th</sup> February, 2015.

- Payment of pension through Nationalized Bank: The Finance Committee went over the Expression of Interest of both the State Bank of India and Oriental Bank of Commerce and opined that NCERT call for bids/RFP's for this proposal.
- Delegation of Powers: the Secretary, NCERT informed the Committee that the Govt. of India has not extended special dispensation to Kendriya Bhandar, NCCF etc. w.e.f. 01.04.2015 vide O.M. No.14-12/94(Welfare) (Vol.II) dated 19.02.2015, therefore Finance Committee was requested to allow for dispensation from Kendriya Bhandar, NCCF, etc. other things remaining the same.

**Item No. 3: To consider and approve the Annual Accounts of the Council for the year 2014-15.**

The Annual Accounts was discussed in detail and after detailed deliberation Finance Committee approved the Annual Accounts of the Council, for the year 2014-15.



**Item No.4: Budgetary Allocation for 2015-16.**

The Committee ratified the Budgetary Allocation of the Council for the Financial year 2015-16.

**Item No.5: Procurement of Paper for Textbooks for the Session 2016-17.**

Head, Publication stated that the Council is mandated to publish and supply textbooks for the Classes I - XII, for CBSE affiliated schools across the country before the start of coming Academic Session every year. The paper for the Academic Session 2016-17 has to be procured taking into account the requirement of CBSE affiliated schools and the actual consumption of individual title of previous printing programme of the session 2015-16. The Publication Division had placed order for procurement of 16,400 MTs of Maplitho paper on DGS&D rate contract from the DGS&D enrolled mills and 1390 MTs of Art Card for cover of textbooks on the basis of open tender approved by the Finance Committee.

The following points were also brought out by Head, Publication Division:

- i) That at present approximate 1.62 crore books are in our stock as on date for the coming academic session 2016-17.
- ii) CBSE has also asked all schools to use NCERT books.
- iii) The Education Policy is under review and consequently NCF may also be revised. Therefore, during the coming academic session and also during the academic session 2017-18, there may be a possibility of decline in the sale of books.
- iv) The following points are important while deciding the paper procurement:
  - a) In case there is no change in books in coming academic session (2016-17), the expected Print Order will be approx 3 Cr. Books. For printing 3 Cr. books 10374 MTs of text paper and 562 MTs of cover paper is required.
  - b) In case, new NCF is implemented from the coming session 2016-17 and in the first phase, books of classes I, III, V, VI, VII, IX, XI are to be changed as per previous practice, a large number of books as buffer stock will get obsolete as well as demand of new books will also increase. In this scenario, the Print Order of textbooks will be to the tune of 4.5 Cr. Books for which 17845 MTs text paper and 1096 MTs cover paper will be required.





The Finance Committee considered this item and after detailed deliberation approved the following:

- (i) Procurement of 10,500 MTs of 80 GSM Maplitho Paper with NCERT watermark conforming to BIS Specifications 1848/07 with latest amendments, if any, from DGS&D rate contract from the mills having DGS&D Rate Contract. In case the DGS&D rate contract is not available then procurement of above quantity of paper may be considered through open tender.
- (ii) Procurement of 570 MTs of 220 GSM Art Card conforming to BIS Specification 4658/1998 with latest amendment, if any. The Art Card may be procured on DGS&D rate contract. In case, there is no firm on DGS&D rate contract, the same may be procured through open tender.
- (iii) The inspection of both varieties of paper may be assigned to Quality Assurance, DGS&D and the payment @ Rs. 1% of value of procured paper and art card plus taxes, if any, will also be reimbursed to the supplying mills
- (iv) NCERT may review the applicability of payment of DGS&D referral charges @0.25% of value of procured paper and Art Card plus taxes to DGS&D vendor.
- (v) An additional 25% clause for text and cover paper may be allowed.

**Item No.6: Sale of NCERT publications through "Flipkart".**

The Finance Committee after detailed discussion did not recommend the proposal for sale of NCERT Publication through "Flipkart" as it imposed extra cost to the customer for NCERT books. The Finance Committee also noted that the e-books are being provided free of cost by the NCERT at [www.ncert.nic.in](http://www.ncert.nic.in)

**Item No.7: To Consider Amendments in the Emoluments and Qualifications of Senior Research Associateship (Educationists'/Researchers' Pool Scheme) of NCERT**

The Finance Committee considered this item and after detailed deliberation approved the proposal.



Item No.8: To consider and approve the norms of expenditure for Assessment of Learning Levels of Students at Secondary Stage (Class X) under RMSA i.e. National Achievement Survey (NAS) at Secondary Stage.

The Finance Committee after detailed deliberation approved the following norms.

Norms for Honorarium/Expenditure/Allowances at State/Board/UT Level for NAS (Class X).

S.No.	At State level (One-Time)	Per State (In Rs.)	Per UT (In Rs.)
<b>At State Level</b>			
•	Honorarium to the Chairperson/SPD-RMSA/Director of States/UTs.	5,000.00	4,000.00
•	Honorarium to the nominated Institutional Coordinator / State Coordinator.	4,000.00	3,000.00
•	Honorarium to the Pedagogical Coordinator (Nominated), Assistant Institutional Coordinator (with prior approval for large State/ Board only)	2,500.00	2,000.00
•	Honorarium to Office Assistant/ Accountant (State)	1,200.00	1,200.00
•	Honorarium to MTS (State)	1,000.00	1,000.00
•	Orientation Programmes for CSs (Tea snacks, working lunch, Stationary, @ Rs.200 per participant) and photocopy etc. Six Programmes for Centre Superintendent (CSs), to be organized by IC, each programme consisting of sixty participants.	75,000.00	200.00 x No. of Schools
•	TA/DA for monitoring field work by state team for visiting 4-5 schools (as per state government norms)	10,000.00	5,000.00
•	Contingency for miscellaneous expenses Typing, Xerox, Phone calls, postage etc.	5,000.00	2,000.00
<b>At School Level</b>			
•	Honorarium to Principal/Head Master/Head Mistress and Centre Superintendent (02) @ Rs.500/-	1,000.00	1,000.00
•	Honorarium to Assistant District Coordinator (with prior approval for large District only) @ Rs. 200/-	200.00	200.00
•	TA/DA to Principal or Centre Superintendent for attending Orientation Programme and school visit (As per State Government Norms) (01)	1,000.00	1,000.00
•	Honorarium to Office Assistant/ Account (School)	300.00	300.00
•	Honorarium to MTS (School)	250.00	250.00
•	Contingency for postage etc.	500.00	500.00



Item No.9: To consider and approve the proposal of enhancement of remuneration of DTP Operators appointed on contractual basis in PAC/PAB approved programmes of the Council.

The Finance Committee considered this item and after detailed deliberation approved the proposal for enhancing remuneration of contractual DTP Operators from Rs.18,000/- to Rs.23,000/- per month as per the following table:

Post	Existing		Proposed
DTP Operator	Essential Qualifications	<ul style="list-style-type: none"><li>• Graduation in any Subject</li><li>• One year Diploma/Certificate Course in Desk Top Publishing from a recognize institute</li></ul>	No Change
	Desirable	<ul style="list-style-type: none"><li>• Minimum one year experience with a publishing house of repute, preferably in textbook development</li><li>• Proficiency in Page-Maker, Corel Draw Photoshop and Equation Editor.</li><li>• Proficiency in Hindi and English Typing</li><li>• Knowledge of In-page</li><li>• Knowledge of pre-press preparation</li></ul>	No Change
	Remuneration	Rs.18,000/- per month (under PAC programmes)	Rs.23,000/- per month

The meeting ended with a vote of thanks to the chair.

  
(Sudeshna Sen)  
Secretary

  
(B.K. Tripathi)  
Director

ANNEXURE-I

LIST OF MEMBERS AND SPECIAL INVITEES ATTENDED THE  
128<sup>th</sup> FINANCE COMMITTEE MEETING HELD ON 08<sup>th</sup> SEPTEMBER, 2015.

Prof. B.K. Tripathi  
Director, NCERT  
New Delhi – 110016

Chairperson

Shri Amit Cowshish  
Additional Secretary (Retd.)  
Ministry of Defence  
578, Sector 'A'  
Pocket 'C'  
Vasant Kunj  
New Delhi-110070.

Member

Sh. T.S. Rautela  
Deputy Secretary  
**Representing**  
Joint Secretary (SE-II)  
Ministry of HRD  
(Department of School  
Education & Literacy),  
Shastri Bhawan  
New Delhi – 110001

-do-

Sh. Anil Kakaria  
Deputy Secretary (Finance)  
**Representing**  
JS & Financial Advisor  
Ministry of HRD  
(Department of School  
Education & Literacy),  
Shastri Bhawan  
New Delhi – 110001

-do-

Ms. Sudeshna Sen  
Secretary, NCERT  
New Delhi – 110016

Member-convener

Special invitee/Other present

1. Prof. Dinesh Kumar  
Head, Publication Division
2. Prof. Siraj Anwar  
Head, PMD
3. Prof. Y. Sreekanth  
Head, ESD
4. Shri D.P.Toor  
CAO, NCERT