F. No. 1-1/CBM/PD/SW 215-226 National Council of Educational Research and Training Sri Aurobindo Marg, New Delhi-16 **Estt.III Section**

Dated 11.01.2024

As per the approval of the Competent Authority dated 08.01.2024, Sh. Amitabh Kumar, Business Manager will act as In-charge, Chief Business Manager, Publication Division until further orders consequent upon retirement of Sh. Vipin Dewan, Chief Business Manager, Publication Division w.e.f. 31.01.2024 (AN).

Sh. Vipin Dewan, CBM is requested to hand over all the charges held by him to Sh. Amitabh Kumar, Business Manager on 31.01.2024 afternoon and Sh. Amitabh Kumar, Business Manager will not be entitled for any remuneration for discharging such additional duties.

This issues with the approval of Competent Authority.

Under Secretary E-III /Section

Copy to

- 1. Sh. Vipin Dewan, Chief Business Manager, Publication Division for information and necessary action
- 2. Sh. Amitabh Kumar, Business Manager Publication Division for information and necessary action
- 3. Head, Publication Division, NCERT with a request to forward a copy of the handing over/taking over charge report to E-III Section.
- 4. CAO, NCERT(with a spare copy)
- 5. PS to Director, NCERT for information to Director, NCERT
- 6. PS to Joint Director, NCERT for information to Director, NCERT
- 7. PS to Joint Director, CIERT, NCERT for information to Director, NCERT
- 8. PS to Secretary, NCERT for information to Secretary, NCERT
- 9. Business Manager, RPDC Ahmedabad, Bangalore, Kolkata
- 10. Co-ordination Assistant E-III Section
- 11. E-Office
- 12. Guard file

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