

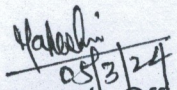
5th March, 2024

C I R C U L A R

Sub: Settlement of advances – regarding

The end of Financial Year 2023-24 is approaching fast. Thus, all the Head of the Departments are requested to settle the advances drawn against PAC/PAB/Specific Grants by faculty and non-faculty staff working under their control and also the advance/s provided to any other Institutes/organizations for various programmes needs to be settled on **PRIORITY BASIS latest by 15th March 2024.** The settlement of advance/s will not be entertained after the date since, these accounts are **further to be settled by Accounts Section through PFMS on or before 31st March 2024 as per the deadlines set up by the MoE.**

In view of the above, all the Head of the Departments/Incharge of Section/Cell/Unit of the Council are requested to kindly circulate to all for necessary action.


25/3/24
Sr. Accounts Officer

Copy to:

1. All the Head of the Departments/Section Incharge's (as per list attached)
2. All Notice Boards
3. Head, DICT (for kindly uploading on website/E-Office on PRIORITY please)