## F.No.2-6/Misc/CPA/2021-22 CPA Section: Accounts Branch

24th February, 2022

## CIRCULAR

Sub: Settlement of advances - regarding

As the financial year 2021-22 is about to end, it is requested to all the Head of the Department's to settle the advances drawn during the Current Financial Year, if any, against PAC & PAB Programmes, Travelling Allowance or any advance provided to other Institutes for various programme on or before 15th March 2022.

In view of the above, all the Head of the Departments/Incharge of Section/Cell/Unit of the Council are requested to kindly circulate to all for necessary action.

## Copy to:

- 1. All the Head of the Departments/Section Incharge's (as per list attached)
- 2. All Notice Boards
- 3. Head, DICT (for kindly uploading on website/E-Office on PRIORITY please)

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E-office upload team as well. Extens

24/2/2022

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